

IMPORTANT NOTICE REGARDING ACT TESTING

February 2018

This notice serves to provide clarification with regard to the administration of ACT testing at Glen Rock High School. Please note that Glen Rock High School is not an ACT National Testing Center. However, in the past, the district has provided testing for students whose needed accommodations place them under the Special Testing category.

Please be advised that after the December 2018 ACT test date, the Glen Rock School District will no longer provide ACT testing for students receiving accommodations under the Special Testing category.

The district will phase out Special Testing by the ACT Special Testing dates. **ACT Special Testing** will **only** be provided by the Glen Rock School District on the following dates:

<u>2017-2018 School year</u>	<u>Registration Deadline</u>	<u>(Late Fee required)</u>
April 14, 2018	March 9, 2018	March 10-23, 2018
<u>2018-2019 School year</u>	<u>Registration Deadline</u>	<u>(Late Fee required)</u>
September 8, 2018	TBD	TBD
December 8, 2018	TBD	TBD

The provision of ACT Testing at Glen Rock High School for the above ACT test dates apply to students receiving accommodations under the **ACT Special Testing category ONLY**. Please note that the above dates will be the **only** dates that **ACT Special Testing** will be available at Glen Rock High School.

After December 2018, students will need to apply to other area high schools or test centers if their accommodations place them in the ACT Special Testing category. CST Case Managers will provide information and advice to students and parents on how to obtain ACT Special Testing at other test centers after the December 2018 test date. Parents shall notify the Glen Rock School District ACT Test Coordinator once a test center is identified. The Glen Rock ACT Test coordinator will then advise parents/students of the next steps in the process to ensure that the student's accommodations are provided at that test center.

It is strongly recommended that students applying for Special Testing for any of the above dates register for the ACT well in advance of the registration deadline. This step ensures that the Glen Rock Test Coordinator and ACT personnel have adequate time to process the student's request, particularly if ACT requests further documentation regarding the student's disability. Factors to consider for choice of test dates include the time and commitment involved in preparation for the test, along with any outside commitments the student may be involved in such as sports, theatre group, chorus, etc.

Students whose accommodations place them in the **ACT National Testing** category shall continue to register for and take the ACT test at any area high school or test center that offers the test. Students should register well in advance of the ACT National Testing dates, as some test centers will fill up prior to the final dates of registration.

Please refer to the link below to the ACT website regarding student accommodations for testing and whether your student's requested accommodations fall into the Special Testing category.

<https://www.act.org/content/dam/act/unsecured/documents/ACT-TestAccommodationsChart.pdf>

If you have any questions or concerns about this process, please feel free to contact your Case Manager.

Dr. Linda Edwards