



Glen Rock High School

400 Hamilton Avenue, Glen Rock, New Jersey 07452
Main Office: (201) 445-7700 ext. 8957 - Facsimile: (201) 389-5015

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August 21, 2017

Dear Parents:

I hope that your summer has provided rest and relaxation for you and your family. We look forward to another productive school year! We have once again been recognized by a variety of publications as one of the top high schools in both the state and nation. While we are proud of our accomplishments, we continue to strive to be the best we can be!

Hopefully your child has already received his/her district-issued laptop, which will expand and enhance the educational process. Mid-year we will fully immerse ourselves in a new learning management system- *Schoology*. We continue to enhance our curriculum and facilities. We are happy to once again expand our Mandarin Chinese program and add an introductory course in Business. We are excited to fully renovate Room B154 to better serve our needs in Business and beyond. Additionally, you will see a renovated courtyard, thanks to a generous donation, and renovated Tennis Courts. Technological enhancements, such as charging stations, and improved cell phone coverage (if one has Verizon) are also in place. Please be sure to see our web site for the most up-to date information. We will also communicate with you via our video broadcasts, such as *Under the Rock* and through *Twitter* (@GRPSHS).

Our *Back to School Night* is on **Wednesday, September 27**. I look forward to seeing many of you then, if not beforehand. If you have not met her by then, be sure to say hello to our new *Assistant Principal*, **Tina Bacolas**. Ms. Bacolas has a wealth of experience in technology, which will be advantageous to us and our initiatives this year!

The high school administration will welcome freshman at orientation in our cafeteria on *Friday, September 1, 2017 at 1PM*. **School will re-open for all students on Tuesday, September 5. Homeroom will begin promptly at 7:50 AM.** This is a single-session /early-dismissal day.

Our daily drop off and pick up procedures remain the same. For the safety of our students we ask that you do not enter the high school nor middle school parking lots while students are being discharged or picked up. Please also refrain from parking in the Hamilton Circle at any time, as this is a fire zone and your vehicle may be ticketed. Use our visitor spots on the rare occasion you need to visit school.

As a reminder, Security Greeters will once again be located at the registration desk in the Hamilton Lobby. This entrance will be open between the hours of 7AM and 6PM and will be the only accessible entrance for visitors during the actual school day. **All visitors entering our building will need ID** which will be checked by our greeters. We have purchased additional cameras as we continually improve upon our security.



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We will continue to offer supervised locations for students before and after school. Students should **only** enter through the Hamilton Lobby and proceed directly to the cafeteria until 7:30 AM. All students should exit the building by 3:30 PM unless they have an afterschool activity or an appointment with a teacher. Students awaiting the start of an activity or looking to complete school work will be directed to the *Media Center*, which will be open until 4 PM each day, as well as during two evenings.

Please adhere to the GRHS Early Dismissal Policy for Underclassmen (Grades 9-11):

Procedure for Students:

Students will report to the HS attendance office in the morning with a parental note to be stamped. This note will serve as the pass to leave the class when the student is called upon. Students must report to the attendance office to sign-out prior to being sent to the Hamilton Lobby.

Procedure for Parents:

The security greeter will call the attendance office when a HS parent requests to sign out their child during the school day. To limit interruptions to the academic setting of the school, the attendance office will call for the student at the end of the period only.

Parents will need to sign the Student Sign-Out Book and wait in the lobby for the student.

Students will not be released without the presence of a parent/guardian or emergency contact person. Any student who leaves campus without the appropriate person present will be considered in violation of the GRHS code of conduct.

As a reminder, all parents will have continued access to the parent portal utilizing our student management system, *Genesis*. This will be beneficial in taking a collaborative, pro-active approach in monitoring student progress. We are encouraging a 2 week timeline with our teachers in posting grades. Additionally, please do not use this system to compare teachers, as we value each teacher's individuality and creativity.

Please help us by familiarizing yourself with the policies and procedures in our student handbook. Of particular emphasis is our attendance policy. Please note that a student may lose credit if absent **16** or more times in a full year course. Please work with us to make sure your child attends school regularly and on time! There will once again be a computer kiosk in the Hamilton Lobby on the rare occasion when students arrive late to school. They will swipe their Student ID or log-in to expedite this process. In an effort to combat students arriving late to school, we will again be employing the following corrective action plan:



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Number of Lates	Procedure(s)
5	<ul style="list-style-type: none"> One AM detention
10	<ul style="list-style-type: none"> Parent Contact Two AM detentions Conference with Guidance Counselor to review corrective action plan IR+S Referral
15	<ul style="list-style-type: none"> Parent contact Five AM Detentions Possible loss of Sr. Privileges (2 weeks) Possible In-School Suspension to make-up lost seat time
20	<ul style="list-style-type: none"> Possible parent conference with AP, guidance counselor, and student in order to assist the student in developing strategies for change Ten AM Detentions Possible In-school suspension (1 day) Seniors: Ten AM detentions and possible loss of Option privileges
25	<ul style="list-style-type: none"> Parent contact In-school suspension (1 day) to make-up for lost seat time [Loss of Club/Activities on ISS days] Possible suspension of school trips Possible loss of Sr. Privileges
30	<ul style="list-style-type: none"> Parent Contact Out-of school suspension (1 day) Possible Loss of Club/Sports for additional time Potential for indefinite loss of Sr. Privileges
35	<ul style="list-style-type: none"> Possible Parent Conference Out-of School Suspension (2 days) In addition to further assisting the student in developing strategies for change, possible suspension of all trips/extracurricular activities pending administrative review to be discussed at a parent conference
36+	<ul style="list-style-type: none"> Students with 36 or more tardies will be subject to appropriate progressive disciplinary consequences

It is recommended that you keep this letter and refer to it to it periodically, as it contains valuable information that can be used throughout this school year.

Sincerely,

John Arlotta
Principal